## **APPENDIX B**

06/10/2016

Business - Application to vary a premises licence under the Licensing Act 2003

Ref No. 693854

Please enter the name(s) of the premises licence holders who is applying to vary a premises licence under section 34 of the Licensing Act 2003 for the premises decribed in Part 1 below

|                         | Brick House Artisan Bread and Pastry Ltd |  |
|-------------------------|--|--|
| Premises licence number | 84811                                    |  |

Non-domestic rateable value of premises in order to see your rateable value click here (opens in new window)

| c | 30,000 |
|---|--------|
| L | 39,000 |

Postal address of premises or, if none, ordnance survey map reference or description

| Address Line 1                | 1 ZENORIA STREET |
|-------------------------------|------------------|
| Address Line 2                |                  |
| Town                          | LONDON           |
| County                        |                  |
| Post code                     | SE22 8HP         |
| Ordnance survey map reference |                  |
| Description of the location   | Bakery and Cafe  |
| Telephone number              |                  |

Please select the capacity in which you are applying to convert your existing licence

| Daytime contact telephone number                  |  |
|---|--|
| Email address                                     |  |
| Postal Address if different from premises address |  |
| Town / City                                       |  |
| Postcode  |  |

Do you want the premises licence to have effect as soon as possible?

| Please tick | Yes |
|-------------|-----|
|             |     |

If not from what date do you want the variation to take effect?

| (DD/MM/YYYY)  |   |  |
|---|---|--|
| Please describe briefly the nature of the proposed variation ( see guidance note 2 )  |   |  |
|   | We would like to sell wine and beer (retail)  |  |
| If 5,000 or more peop   | ole attend the premises at any one time, please state the number  |  |
| Please select number from range   | Less than 5000  |  |
| If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time. Please state the number expected to attend |   |  |
| What licensable activities do you intend to carry on from the premises?   |   |  |
|   | (Please see sections 1 and 14 of the Licensing Act 2003 and schedule 1 and 2 to the Licensing Act 2003) |  |
| Provision of regulated entertainment  |   |  |
|   |   |  |
|   |   |  |
|   |   |  |
|   |   |  |
|   |   |  |
|   |   |  |
|   |   |  |
| Provision of late night refreshment   |   |  |
|   |   |  |
| Supply of alcohol   |   |  |
|   | j) Supply of alcohol  |  |
|   |   |  |

Business - Application to vary a premises licence under the Licensing Act 2003

Will the supply of alcohol be for consumption ( Please read guidance note 8)

| Off the premises |
|------------------|

Standard days and timings for Supply of alcohol ( Please read guidance note 7 )

| Day  | Start | Finish |
|------|-------|--------|
| Mon  | 00:00 | 00:00  |
| Tues | 08:00 | 16:00  |
| Wed  | 08:00 | 16:00  |
| Thur | 08:00 | 16:00  |
| Fri  | 08:00 | 16:00  |
| Sat  | 08:00 | 17:00  |
| Sun  | 09:00 | 17:00  |

State any seasonal variations for the supply of alcohol ( Please read guidance 5 )

| We would like to sell our natural wines and craft beers to our customers during the  |
|--|
| busy Christmas Season. These will sold closed, given as gifts or taken home to drink |

Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed. Please list, ( Please read guidance note 6 )

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children ( Please read guidance note 9 )

| Net applicable |
|----------------|
| Not applicable |
|                |

Hours premises are open to the public (standard timings Please read guidance note 7)

| Day  | Start | Finish |
|------|-------|--------|
| Mon  | 00:00 | 00:00  |
| Tues | 08:00 | 16:00  |
| Wed  | 08:00 | 16:00  |
| Thur | 08:00 | 16:00  |
| Fri  | 08:00 | 16:00  |
| Sat  | 08:00 | 17:00  |
| Sun  | 09:00 | 17:00  |

State any seasonal variations ( Please read guidance note 5 )

| Non standard timings. those listed. Please lis                                | Where you intend to use the premises to be open to the public at different times from st, ( Please read guidance note 6 )                            |
|---|--|
|   |  |
| Please identify those consequence of the property                             | conditions currently imposed on the licence which you believe could be removed as a roposed variation you are seeking.                               |
|   |  |
| a) General - all four lic   | censing objectives (b,c,d,e) ( Please read guidance note 10 )  |
|   | No supply of alcohol to be made when there is no Designated Premises Supervisor on the premises.   |
| b) the prevention of cr   | ime and disorder   |
|   | Brick House will not promote irresponsible drinking with drinking promotions, and do not serve drunk people.   |
| c) public safety  |  |
|   | We have CCTV in place.   |
| d) the prevention of pu   | ublic nuisance   |
|   | We stop serving alcohol an hour before our closing time. We also tell our customers to respect our neighbors and be quiet when leaving the premises. |
| e) the protection of ch   | ildren from harm   |
|   | We check ID and do not serve alcohol to anyone under the age of 18 years old.  |
| If the plan of the premises are varying please upload a plan of the premises, |  |
| Upload proposed<br>plans  |  |
| Upload existing plans   |  |
| Checklist   |  |
|   | I understand that I must now advertise my application.   |

|  | I understand that if I do not comply with the above requirements my application<br>br> will be rejected. |
|--|--|
|--|--|

## I agree to the above statement

|                     | I agree |
|---------------------|---------|
| PaymentDescription  |         |
| AuthCode            |         |
| LicenceReference    |         |
| PaymentContactEmail |         |

Please provide name of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 12). If completing on behalf of the applicant, please state in what capacity.

| Full name            | Sharmin Jackson  |
|----------------------|------------------|
| Date<br>(DD/MM/YYYY) | 06/10/2016       |
| Capacity             | Company Director |

Where the premises licence is jointly held, please enter the 2nd applicants name (the current premises licence holder) or 2nd solicitor or other authorised agent (please read guidance note 13). If completing on behalf of the applicant, please state i

| Full name            |  |
|----------------------|--|
| Date<br>(DD/MM/YYYY) |  |
| Capacity             |  |

Contact name (where not previously given) an address for correspondence associated with this application (please read guidance note 14)

| Contact name and address for correspondence   | Sharmin Jackson |
|---|-----------------|
| Telephone No.   |                 |
| If you prefer us to<br>correspond with you<br>by e-mail, your email<br>address (optional) |                 |

The information you provide will be used fairly and lawfully and Southwark Council will not knowingly do anything which may lead to a breach of the Data Protection Act 1998.

From: Brick House Bakery

Sent: Monday, November 14, 2016 8:10 PM

To: McArthur, Wesley

Subject: Re: Application to vary a premises licence - Brick House Artisan Bread and Pastry Ltd, 1

Zenoria Street, London, SE22 8HP (our ref: L1U 856007)

Dear Mr McArthur,

Thanks for your e-mail.

There seems to have been a pretty major misunderstanding relating to our license application.

We would like to make the following clear to you, and would appreciate it if you could also pass this information on to the residents who have complained:

We are categorically not looking to extend the hours during which we sell alcohol, we merely wanted to alter our license so that we can offer our customers off sales as an additional revenue stream for our business.

I would add that we have no intention of trying to gain an extended license in the future. We are not looking to extend our opening hours (we close at 4pm Tues - Fri / 5pm on Saturday & Sunday), and have no desire to become a bar or nightclub. We are a bakery & cafe.

We have applied a couple of TENs over the last year, which have allowed us to have a few evening events, which we are well within our right to do, and have all been approved by the council.

My wife has already left a message on your voicemail, hopefully we can speak tomorrow.

Kind regards

Fergus & Sharmin Jackson Brick House

From: Brick House Bakery

Sent: Thursday, November 17, 2016 2:42 PM

To: McArthur, Wesley

Cc: Fergus Jackson; Sharmin Nordien

Subject: Re: Application to vary a premises licence - Brick House Artisan Bread and Pastry Ltd, 1

Zenoria Street, London, SE22 8HP (our ref: L1U 856007)

Hello Wesley,

Many thanks for your email.

To be very clear, we do not wish to change our opening hours or trading days.

To confirm we would just like to apply for <u>off sales of alcohol at our premises during our existing hours only.</u> These are:

| Tuesday   | 11:00 - 16:00 |
|-----------|---------------|
| Wednesday | 11:00 - 16:00 |
| Thursday  | 11:00 - 16:00 |
| Friday    | 11:00 - 16:00 |
| Saturday  | 11:00 - 17:00 |
| Sunday    | 11:00 - 16:30 |

A public notice has appeared in Southwark Newspaper, I have requested an electronic copy which I will send on to you as soon as I receive it.

Finally, please reiterate to the local residents and local Councillor:

- 1. Brick House is an independent bakery and cafe with a A1/A3 License. In order to obtain this license Southwark Council asked us to conduct an acoustic test and amend our designs accordingly which we did before we opened in March 2015.
- 2. As the current lease holders we have no intention of becoming a nightclub or bar, any events held outside our trading hours will not be conducted without an approved TEN from Southwark. Any issues with the development of the building need to directed to Park Hill Estates, Mr Paul Tuck.
- 3. Following our correspondence with PC Ian Stewart and PC Mark Lynch at Southwark Police on we have agreed to the control measures suggested. These include CCTV being installed and our staff is trained in their responsibilities under the 2003 Licensing act as per our premises license.
- 4. We have had an open dialogue with the Southwark Noise and Nuisance team, including a meeting today with Peter Magbadelo, and are very open to working with the community and contributing to the vibrant and unique neighborhood that is East Dulwich.

If you need more information or need to visit myself or my husband Fergus at Brick House please do not hesitate to contact me. Please do pass my invitation onto the residents and local councilor also.

Best wishes, Sharmin Jackson Company Director & Owner (& Local Resident) --Brick House

From: Brick House Bakery

Sent: Thursday, November 17, 2016 2:52 PM

To: McArthur, Wesley

Subject: Re: Application to vary a premises licence - Brick House Artisan Bread and Pastry Ltd, 1

Zenoria Street, London, SE22 8HP (our ref: L1U 856007)

Hi Wesley,

Please pass on \_\_\_\_\_ and 0208 \_\_\_\_ ( the bakery phone number)

We are more than happy to be contacted.

Best wishes, Sharmin

\_\_

**Brick House**